

Ahmed Iqbal Ullah Education Trust

Central Library, MCC, PO Box 532, Albert Square, Manchester. M60 2LA

Sound Archive Volunteer

Main purpose- To assist with the development of an online sound archive, to widen the reach of our oral history collections

<p>What would I be doing?</p>	<p>Supporting the archive and library service to:</p> <ul style="list-style-type: none"> • Undertake background research into our oral history collections and use this information to create digital content. • Gain digital editing skills using Audacity and digital content access skills using Sound Cloud. • Understand and apply ethical considerations for making oral history material digitally accessible. • Write blog posts and undertake other dissemination activities to promote the sound archive. • Contribute to and gain experience in other areas of our work where identified as beneficial.
<p>When can I do my volunteering?</p>	<p>Due to the flexible nature of this role, most of the time volunteers can contribute at a time that suits them but they would need to commit to attending training and supervision sessions.</p>

Where will I be volunteering?	You would usually be based at Manchester Central Library but there is flexibility to work externally.
Who will be there with me?	Ahmed Iqbal Ullah Educational Trust and Centre staff and partner organisations who will be coordinating the events and activities.
Support and Review	Regular support and guidance will be given by a named contact.
Training, Resources and Information	A full induction will be given, and further training offered where appropriate.
Am I right for this opportunity?	<p>This opportunity would suit someone who has:</p> <ul style="list-style-type: none"> • An understanding of ICT and the ability to help others in the use of ICT • An interest in the history of Manchester • Works well with others • Experience of using social media
What will I get from volunteering?	<p>Some of the benefits are:</p> <ul style="list-style-type: none"> • Meeting new people and making friends • Gaining experience of working with archives and social media • Opportunity to increase volunteering experience • Valuable training and experience that can be included in CVs and job applications