

## Community Led Collecting Fit For The Future: Project Videographer

### The Ahmed Iqbal Ullah Education Trust

The Ahmed Iqbal Ullah RACE Centre and Education Trust is a specialist open-access library and archive, focusing on the study of race, migration and thinking about race, anti-racist activism and the fight for social justice. We are recognised as a centre of excellence in oral history work, Global Majority community-led collecting and ethical community engagement. We work ethically and sensitively with Global Majority communities to explore, document and share their histories, cultures and experiences. We work with the heritage sector to deliver ethical and anti-racist collections-based practice, and to build anti-racist organisations.

### Vision and mission

Our **vision** is an inclusive, equally represented and racially just society.

Our **mission** is to make Global Majority history, heritage and culture more visible, supporting excellence in research and learning through ethical and inclusive practice.

### Community-led Collecting Fit for the Future Project overview

*Community-led Collecting Fit for the Future (CLC FFF)* is funded by the **National Lottery Heritage Fund (NLHF)** through the Dynamic Collections funding. This NLHF funding programme is aimed at supporting collecting organisations to build greater resilience in collections management, and to open their collections more. The focus is on digital collections management.

This funding coincided with the culmination of our hugely successful *Coming in from the Cold* (CIFTC) project (also NLHF funded). The focus of this project was to work with Global Majority community organisations across Greater Manchester, supporting them to design and deliver heritage projects which explored and captured aspects of their culture and heritage. This resulted in a sizeable number of archive donations, rich in born-digital content, such as oral history recordings. We have a significant backlog of these new archive collections to process. We wished to extend and build on the learning from CIFTC, as well as process the backlog of digital collections.

The CLC FFF project will give us the capacity to manage the backlog in digital materials donated to us. Through this, we will extract learning about working with digital archival materials, making us fit for the increasingly digital environment. It will help us increase our capacity, confidence, and ability to take in born-digital archival materials and to manage these effectively. Importantly, the project gives us the chance to increase our skills in digital accessibility, with reference to disabled, learning-disabled people and those with sensory impairments.

**Contract Type:** Freelance; starting in October

**Project Duration:** Project ends March 2026

**Deliverables:** 1 video

**Location:** Manchester Central Library and remote working

**Fee:** Based on day rate

**Application Deadline:** 16<sup>th</sup> September 12noon

### About the Role:

We are looking for a thoughtful and creative Videographer to work closely with our team, community partners, educators and young people to create a short video that supports educators in using our educational resources.

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### Key Responsibilities:

- Collaborate with our team, communities and young people to plan and produce a short video that align with our values and goals
  - Film on location depending on the needs of the project
  - Capture high-quality footage
  - Edit videos into compelling, accessible content for social media and website
  - Ensure videos meet accessibility standards (e.g. captions, visual clarity)
  - Work flexibly and responsively, adapting to different communities and schedules
  - Manage your own equipment and ensure audio/visual quality
  - Participate in regular check-ins, reflection, and feedback processes
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### Who We Are Looking For:

- A creative videographer with experience of similar work
- Comfortable working collaboratively with communities, educators and young people, including those who may be underrepresented or marginalised
- Strong awareness of representation and power dynamics in media
- Open to feedback, learning, and adapting your approach
- Experience in editing and delivering content for digital platforms (e.g. Instagram, YouTube)
- Good communication skills and the ability to build trust with participants
- Knowledge of gathering informed consent and copyright law
- Ability to incorporate subtitles, captions, and multilingual content, including the integration of British Sign Language (BSL) into video projects.
- Photography skills are a plus, particularly for capturing stills to accompany video content
- Access to your own filming and editing equipment
- A current DBS (Disclosure and Barring Service)
- We encourage people from Global Majority heritage backgrounds to apply for this role

### Desirable skill:

- Experience with motion graphics or animation is a strong plus, with the ability to create engaging animated content to complement video projects

**How to Apply:**

**Please send**

- Your CV and a maximum of 2 pages about why you are interested in this role highlighting your skills to the above brief
- Links to recent video work
- This is a freelance position, and we welcome applicants to include their standard day rate
- Your availability or usual working pattern
- Timeline for this work is October 2025 to December 2025, with final delivery by 1<sup>st</sup> week January 2026
- Send your application to **Kadija.ollow@manchester.ac.uk** by 12pm on **Tuesday 16<sup>th</sup> September 2025**
- If you have any questions about the role, please contact Kadija Ollow